

St Raphael's Ruins

19/10/2023

**Attendees:**

- Diana , Ed ,Andrea , Bernie , Louise,Krista,Wanda

**Call to Order / Ed**

**Opening Prayer / Diana**

**Minutes from last meeting**

**read/ moved to be accepted by Bernie , 2 nd from Diana**

**Financial Report:**

**Krista provided us comprehensive report as of Oct18 th with around \$9000 of expenses still outstanding to Keller , porta potty rental and insurance. Our total assets are \$338,841.67.**

**Expenses \$128,190.31 Motion to accept report 2nd by Andrea , all in favor**

**Old Business**

1. **Curator-2024 grant application/funding: Louise will apply.Bernie reported that he and Ian had been in contact with Eric Duncan's office to meet with him over our lack of funding for 2023 and moving forward. Louise drafted a letter outlining our reasons for expecting full support for this National Historic Site ,A motion was put**

forward by Louise to pre approve funds failing grant approval so hiring a Curator could move forward , 2 nd by Wanda. All approved

2. Preservation Report - Bernie reported that the flashing repairs were completed. Ian had checked the bylaws in regards to our need to install railings and found that by raising ground level on the north side entrance eliminated need . This will be an early Spring 2024 project to be completed before Wedding season . Ed suggested looking into adding it to bench contract
3. Recording of History of the Ruins- Andrea updated us , on Sept 25 th and Oct 2nd meetings took place to gather ideas / thoughts moving forward. At present there are files at the Archives and access to Glengarry News, a box is there where any information can be dropped off. Those present agreed importance to move forward whether in book form or archival. We acknowledge the need to hire an editor / writer in the Spring
4. ONCA- Ed spent time online with the Law Society asking for clarification of the guidelines . Noted was a need to change articles/ bylaws at next AGM. Louise / Ed will review existing and propose updates. Bernie was asked to see if Shawn Adams would review our file

5. Audit Committee- Leona was absent , Ed to follow up with her.
6. Bookings- Diana reported on 7 wedding reservations for 2024 , 1 for 2025. A video shoot is booked October 20th. Donations for 2023 \$3478.42

### New Business

- 1 AGM Nominating Committee : Ed asked Bernie , Diana and Ian to accept
- 2 Pay Pal :Krista looking into it
- 3 Grant Application:Ed will apply for 2024 Township grant to help with Spring improvement projects
4. Motion by Bernie to donate \$ 100 to St Raphael's hall for allowing us to hold our meetings there . 2nd by Ed , all approved
- 5 Lockup of Ruins for winter : end of October
- 6 Motion by Louise to suspend reading of previous meeting minutes , 2nd Andrea , all approved
- 7 Phamplets : 1500 English , 500 French to be ordered

Meeting Adjourned



